

Erica C. Fenwick

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EDUCATION

- Graduate of Central Connecticut State University in May 2004
 - Bachelor of Science in Marketing
 - Graduated Cum Laude
- Earned the Departmental award for Marketing in the School of Business 2004.
- Inducted into the Golden Key International Honor Society in 2003.
- In addition to mandatory business, marketing, and management courses, helpful electives for this position may include mathematics, accounting, and economics.

WORK EXPERIENCE

- Assistant Marketing Analyst for Business & Legal Reports from March 28, 2005.
- Online Sales Representative for Business & Legal Reports from September 27, 2004 until March 2005.
- Reservist at Central Connecticut State University library from January 2000 to December 2000 as well as September 2002 to May 2004
- Receptionist through A.R. Mazzotta from June 2003 to September 2003
- Library assistant at University of Central Lancashire in England from August 2001 to June 2002
- Library Cataloguing at Quinnipiac College from August to December of 1999

RELEVANT SKILLS

- Working in a team environment as well as individually to meet deadlines.
- Ability to relate to and adapt to new situations and new people.
 - Eager to learn new skills and increase productivity
 - Congenial, outgoing personality
 - Studied abroad from January 2001 to June 2002 in Preston, England at the University of Central Lancashire
- Social work training as a Natural Helper through Central Connecticut State University between August and December of 2000
- Retail Experience as a sales clerk at Oneida in the Westbrook Factory Outlets the summer of 1999
- Literacy in Word, Excel, and PowerPoint
- Some experience with Photoshop, Illustrator 9, and DSS/Unix Server

REFERENCES: Available upon request.